



Decreto Rep. 1908/2017 Prot. n. 172906  
Anno 2017 Tit. III Cl. 2 Fasc. 144

**OGGETTO:** Regolamento didattico di Corso di studio - Emanazione.

### IL RETTORE

**Visto** la legge 19 novembre 1990, n. 341, relativa alla riforma degli ordinamenti didattici, e in particolare l'art. 11, comma 2;

**Visto** il decreto del ministro dell'istruzione dell'università e della ricerca 22 ottobre 2004 n. 270, relativo alle modifiche al regolamento recante norme concernenti l'autonomia didattica degli atenei, approvato con decreto del ministro dell'università e della ricerca scientifica e tecnologica 3 novembre 1999, n. 509;

**Visto** il decreto del ministro dell'università e della ricerca 16 marzo 2007, relativo alla determinazione delle classi delle lauree universitarie;

**Visto** il decreto del ministro dell'istruzione, dell'università e della ricerca 30 gennaio 2013, n. 47, relativo ad autovalutazione, accreditamento iniziale e periodico delle sedi e dei corsi di studio e valutazione periodica, così come modificato dal decreto ministeriale 23 dicembre 2013, n. 1059;

**Visto** lo Statuto dell'Università degli Studi di Padova emanato con decreto rettorale n. 3276 del 16 dicembre 2011, e successivamente modificato con decreto rettorale n. 1664 del 27 giugno 2012;

**Tenuto conto** dell'art. 4 del Regolamento Didattico di Ateneo, emanato con decreto rettorale n. 1623 del 16 giugno 2008, e successivamente modificato con decreto rettorale n. 693 del 26 febbraio 2013;

**Vista** la delibera del Senato Accademico del 12 maggio 2014, n. 56, avente a oggetto "Approvazione degli schemi di Regolamento Didattico dei Corsi di studio (Laurea, Laurea magistrale e Laurea magistrale a ciclo unico)", rivisti ai sensi del su citato art. 4 del Regolamento Didattico di Ateneo;

**Tenuto conto** di quanto stabilito dal Senato Accademico con la delibera del 4 ottobre 2010, n. 185 avente a oggetto "Linee guida per l'adeguamento dei Corsi di Laurea e di Laurea magistrale in vista della predisposizione dell'offerta formativa 2011/2012 e, successivamente, con la delibera del 7 aprile 2014, n. 46, avente a oggetto "Linee guida per il miglioramento della qualità della didattica";

**Vista** la delibera del Consiglio della Scuola di Agraria e Medicina Veterinaria del 8 maggio 2017 in cui è stato approvato il Regolamento didattico del Corso;

**Verificato** che il Regolamento è conforme al Regolamento Didattico di Ateneo, parte generale, e alla normativa vigente;

**Preso atto** che la struttura proponente ha accertato la conformità del provvedimento alla legislazione vigente e ai Regolamenti di Ateneo;

DECRETA

**art. 1.** di approvare il Regolamento didattico del seguente Corso di studio raggruppato nella Scuola di Agraria e Medicina Veterinaria:

- Corso di laurea in ANIMAL CARE - TUTELA DEL BENESSERE ANIMALE (L-38)  
Dipartimento di Biomedicina Comparata e Alimentazione (BCA)

dando atto che il Regolamento didattico del Corso di studio in allegato costituisce parte integrante del presente decreto, ed entra in vigore dall'anno accademico 2017/2018.

Prima dell'inizio dell'anno accademico il Regolamento sopra elencato, completo dei propri allegati, verrà pubblicato nel sito di Ateneo all'indirizzo: <http://www.didattica.unipd.it> nella pagina del Corso di studio;

**art. 2.** di dare atto che ogni Regolamento sopra elencato decadrà qualora non si provveda all'aggiornamento, se dovuto, dei suoi allegati;

**art. 3.** di incaricare il Servizio Accreditamento, sistemi informativi e qualità della didattica dell'esecuzione del presente provvedimento, che verrà registrato nel Repertorio Generale dei Decreti.

Padova, 6 giugno 2017

Il Rettore  
Rosario Rizzuto

Il Pro-Rettore Vicario  
Giancarlo Dalla Fontana

Il Responsabile del servizio o del procedimento amministrativo Cristina Stocco Data 29/5/2017	Il Dirigente Andrea Grappaglia Data 30/5/2017	Il Direttore Generale Alberto Scuttari Data
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## PART I DEGREE COURSE AIMS AND STRUCTURE

### Art. 1 — Introduction and Purpose

1. The first cycle degree course in ANIMAL CARE belongs to the class LM-38 of first cycle degrees, pursuant to Ministerial Decree 270/2004.
2. The first cycle degree course in ANIMAL CARE comes under the Department of COMPARATIVE BIOMEDICINE AND FOOD SCIENCE and is coordinated by the School of AGRICULTURAL SCIENCES AND VETERINARY MEDICINE.  
The Chair and the Degree Course Teachers' Council, hereinafter referred to as DCTC, form the board of the three-year first cycle degree course in ANIMAL CARE.
3. The first cycle degree course structure with the general framework of educational activities, drawn up in accordance with the scheme laid down by Ministerial Decrees and in compliance with the requirements of ANVUR (Agenzia Nazionale di Valutazione del Sistema Universitario e della Ricerca /Italian National Agency for the Evaluation of Universities and Research Institutes), is shown in Annex1, which forms an integral part of these Regulations.
4. Annual activation of the first cycle degree course is subject to the number of students enrolled in the previous academic year, which must be higher than or equal to the number required by national and university regulations. The first cycle degree course, albeit part of the educational offering, will not be activated if at the closing date of pre-enrolments, the number of pre-enrolments is lower than the minimum number published annually in the University Manifesto degli Studi (official overview of educational offer) and indicated in the Course Admission Notice.
5. These Regulations, in line with the University Educational Regulations (UER) (Regolamento didattico di Ateneo – RDA) and the University Schools Regulations, govern the educational organisation of the first cycle degree course for what is not stipulated in the abovementioned Regulations.

### Art. 2 — Admission

1. Students who intend to enrol in the first cycle degree course in ANIMAL CARE must possess a secondary school diploma or equivalent qualification obtained abroad and recognised as suitable according to the current legislation, and must possess adequate knowledge and ability in the preparatory subjects: Biology, Chemistry, Mathematics and Physics. Analytical skills and the ability to think logically are also required. Students are also required to have the B2 level of English language proficiency.  
Possession of knowledge and abilities will be assessed through an admission test as specified in Paragraph 3 below.
2. The number of students admitted to the first cycle degree course in ANIMAL CARE is set annually by the Academic Senate, based on local programming and the constraints imposed by accreditation regulations on locations and study courses,

considering the availability of highly specialised laboratories and/or IT and technology systems and/or personalised study places, in accordance with current legislation.

3. The possession of adequate knowledge and abilities is verified through an admission test used for the purpose of drawing up a ranking list and assigning additional educational requirements.

The ranking list is drawn up based on admission test results and grade of secondary school qualification.

During the annual activation phase of the first cycle degree course and as proposed by the DCTC, the Department of reference establishes the modalities and contents of the admission test, the criteria for drawing up the ranking list and for the assignment of additional educational requirements that are published in the admission notice.

The admission test may be organised in multiple locations and periods according to modalities approved annually by the Department of reference, on the proposal of the DCTC.

4. Those in the ranking list within the programmed number of students will be admitted to the first cycle degree course in ANIMAL CARE.
5. The additional educational requirements must be fulfilled by 30<sup>th</sup> September of the first year of enrolment on the first cycle degree course, as follows:
  - By taking a specific test
6. Students who have not fulfilled the additional educational requirements by 30<sup>th</sup> September of the first year of enrolment in the course may repeat the first year of the course until they have completed the assigned additional educational requirements.  
Students who fail to fulfil the assigned additional educational requirements will not be allowed to take the assessment tests indicated in Annex 2.

### **Art. 3 — Course structure**

1. The first cycle degree course in ANIMAL CARE maybe organised as a single curriculum or as curricula. The activation of the curricula, proposed annually by the DCTC to the Department of reference, is published in the University Manifesto degli Studi (official overview of educational offer), and is subject to the minimum number of students enrolled (at least 5),as established by the Academic Senate.
2. Teaching is organised into two semesters.
3. Two documents (Annexes2 and 3) are an integral part of these Regulations; they are prepared annually upon activation of the first cycle degree course with reference to the cohort of students in the academic year.
4. Annex 2 defines the following (separately for each curriculum in the first cycle degree course in ANIMAL CARE):
  - The educational activities proposed, the list of course units and their organisation into modules
  - The Disciplinary Scientific Sector or Sectors associated with each educational activity
  - The University Educational Credits for each educational activity
  - The hours of teaching for each educational activity
  - Any preparatory activities, as indicated in the Student Regulations
  - The year of the course in which each course unit is delivered
  - The period of delivery (semester or trimester)
  - The language each course unit is taught in
  - The type of assessment envisaged for each course unit
  - The list of course units that require prior fulfilment of assigned additional educational requirements

- The list of course units under Art. 8
5. Outlines of study plans that do not require approval are presented in Annex3.
  6. All the information required by current legislation, such as the educational aims of the degree course and the educational activities activated, and the list of lecturers involved in the first cycle degree course in ANIMAL CARE, are published and updated according to the University Educational Regulations (UER).  
The programmes of course units and other educational activities validated by the President of the DCTC as well as the calendar of lessons, examination sessions and other forms of final examination are published before the beginning of the academic year.

#### **Art. 4 — Examinations and tests**

1. For each educational activity, a final examination is held at the end of the period in which the activity takes place. For the educational activities organised into modules, the final assessment is in any case unitary and collective. Only passing the final examination allows the student to acquire the University Educational Credits (CFUs) attributed to the educational activity in question. The educational activities explicitly indicated in Annex2, the final assessment of which entails the awarding of a mark expressed in thirtieths, contribute to determining the final mark of the first cycle degree.
2. The maximum number of examinations or final assessments necessary for obtaining the qualification cannot be more than 19. For calculation purposes the following educational activities must be taken into account:
  - i. Base
  - ii. Core
  - iii. Related or supplementary
  - iv. Optional (counted together as a single examination)
3. The final examinations may consist of: an oral or written examination or both; a written or oral report on the activity conducted or a test with essay or multiple choice questions, or a laboratory test or computer test or practical test or project. Before the beginning of each academic year, the lecturer responsible for the course unit communicates the modalities for the final assessment, which may also include more than one of the abovementioned forms, the assessment criteria and the possibility of ongoing assessments. Examination methods must be the same for all students and comply with the provisions established at the beginning of the academic year.
4. Any ongoing assessments must not disrupt the teaching of the other course units and cannot substitute the examinations specified in Paragraph1.
5. The abilities required among the other educational activities (Art. 10, Paragraph 5, Letter d) of Ministerial Decree 270/2004 will be verified in accordance with implementing Regulations, approved by the Department of reference on the proposal of the DCTC, and published on the site of the School of Agricultural Sciences and Veterinary Medicine.  
The results of study periods abroad will be checked and the relative University Educational Credits will be recognised by the DCTC in place of those attributed to educational activities previously identified and envisaged in the study plan.
6. The University Educational Credits acquired are valid for a period of 10years from the date of the examination. After this term the DCTC must check for any obsolescence in cognitive content and confirm, even partially, the University Educational Credits acquired.

## Art. 5 — Final exam

1. The final exam consists of:
  - a. The presentation and discussion of a report on the activity carried out during the internship - under the supervision of a lecturer of reference – at external industries, companies or institutions, on the basis of specific conventions, or at a research laboratory of the University of Padova or other public or private research institutions;
  - b. The presentation and discussion of a project, usually comprising an experimental and laboratory part, developed under the supervision of a lecturer of reference;
  - c. The presentation and discussion of a paper on subjects related to the course units of the study plan, as assigned by a lecturer of reference;
  - d. The presentation and discussion of a paper on subjects previously identified by the DCTC, under the supervision of a lecturer of reference.
2. The discussion of the thesis, project or paper will take place before a Commission appointed by the Director of the Department of reference.
3. The final examination will be written and discussed in English. In this case, an extensive summary of the activity carried out will have to be prepared in Italian.
4. The undergraduate will be asked to sign a “confidentiality agreement”, according to the module approved by the Academic Senate, regarding confidential information, knowledge and materials, i.e. not accessible to the public, which are made available for the development of the thesis or any other final assessment.

## Art. 6 — Obtaining the first cycle degree

1. The first cycle degree is obtained with the acquisition of at least 180 University Educational Credits, subject to the maximum number of examinations or final assessments pursuant to Article 4, Paragraph 2. The student must also have passed the final examination referred to in the previous article.
2. The final mark of the first cycle degree is expressed in one hundred and tenths and consists of the sum of:
  - a. The weighted average (WA) of the marks  $m_i$  of the examinations referred to in Article 4, Paragraph 1 and Article 11, paragraph 2, weighted with the relative credits  $c_i$  and weighed against one hundred and tenths, according to the following formula:
$$WA = ( \sum_i m_i c_i / \sum_i c_i )$$
110/30;
  - b. The increase/decrease of the mark, also expressed in one hundred and tenths, obtained in the final examination;
  - c. Any increase of the mark linked to a career award.  
If the candidate has obtained the highest mark, *cum laude* may be awarded.
3. The criteria for determining the mark increases/decreases referred to in Letters b) and c) of Paragraph 2 are approved by the Department of reference on the proposal of the DCTC through the approval of implementing Regulations published on the site of the School of Agricultural Sciences and Veterinary Medicine.
4. The first cycle degree can also be obtained in less time than the usual duration of the degree course (three years).

## PART II STANDARD OPERATING PROCEDURES

### **Art. 7 — Attendance obligations**

1. The attendance of educational activities is obligatory for the educational activities specified in Annex 2 and may be verified by lecturers in ways deemed most suitable. To take the final assessment and be awarded the University Educational Credits for each course unit, students must have attended at least 50% of class activity hours and at least 75% of workshop activity (or similar) hours, which are necessary for carrying out the programme. Hours not attended must be recuperated in the manner and times set by the DCTC. Further specific indications will be defined in specific regulations approved by the DCTC.
2. Lecturers have the power to forbid attendance at a workshop, or similar activity, to students who have not passed the final assessments indicated in Annex2 as preparatory activities to the said workshop or to the course unit of which the workshop is part.
3. The first cycle degree course in ANIMAL CARE provides for the registration of part-time students who have the requisites to do so, according to the provisions published annually in the University Manifesto degli Studi.

### **Art. 8 — Enrolment in subsequent years**

1. To enrol in the second year of the course, the information in Article 2, Paragraph 6 of these Regulations is held valid.
2. It is necessary to pass a set number of course units, as indicated in Annex 2, to take the third-year examinations.

### **Art. 9 — Transfers from other courses or from other universities**

1. The transfer from other courses or other universities is allowed after verification of all the requisites pursuant to Article 2 of these Regulations and subject to current legislation.
2. In the presence of recognitions and/or endorsements, the DCTC proposes the year of enrolment.
3. For students coming from other courses or universities, in the case of transfer to the first year of the course an admission test is obligatory, according to the modalities in Article 2.
4. In the case of transfer to years subsequent to the first year, and where the number of applications is superior to the number of places available, a ranking list will be organised, based on the criteria deliberated annually by the Department of reference on the proposal of the DCTC.

### **Art. 10 — Credit recognition**

1. In the case of transfer pursuant to Article9, the University Educational Credits are recognised by the DCTC according to the following criteria:
  - a. If the student's first cycle degree course belongs to the same class, and provided that the directly recognised quota of University Educational Credits related to the same Disciplinary Scientific Sector specified in Annex1 is equal to at least 50%, recognition results from the identification of

- educational activities set out in Annex2 of the target first cycle degree course, while also providing for possible additional tests to verify knowledge. Other educational activities may also be recognised providing they are only in the field of optional credits. Non-recognition will be adequately justified by the DCTC. If the original degree course is delivered via distance learning, this must be credited pursuant to Ministerial Decree no. 47 of 30<sup>th</sup> January 2013.
- b. If the student's first cycle degree course of the University of Padova belongs to a different class, and provided that the directly recognised quota of University Educational Credits related to the same Disciplinary Scientific Sector specified in Annex1 is equal to at least 50%, recognition results from the identification of educational activities in Annex2 of the target first cycle degree course of arrival, while also providing for possible additional tests to verify knowledge. Other educational activities may also be recognised providing they are only in the field of optional credits. Non-recognition will be adequately justified by the DCTC.
  - c. If the student's course of study belongs to a different university and is included in a different class, or delivered via distance learning but not accredited pursuant to Ministerial Decree no. 47 of 30<sup>th</sup> January 2013, recognition or lack thereof is adequately justified by the DCTC based on the presentation of the degree course curriculum, including the programmes of examinations taken.
  - d. If the student's first cycle degree course of the University of Padova belongs to the same class and is declared as similar in the educational system, all University Educational Credits common to the two courses are recognised, possibly also identifying automatic validation criteria between the two educational activities of the two courses.
2. In the case of recognition, any marks will be awarded according to the following rules:
- o In the case of one or more recognised examinations, the average of achieved marks is recorded for one or more examinations, weighted across the University Educational Credits if information exists, or calculated arithmetically and rounded up to the higher integer.
  - o In the case of an examination recognised as an examination plus another educational activity, the examination mark is retained for both activities.
  - o Examinations taken at Military Academies, the University of the Vatican and the University of the Republic of San Marino are always registered with an approved mark.
  - o In other cases, the DCTC shall decide and justify which mark to award.

## **Art. 11 — Study plans**

1. All Students are required to present their study plan by the deadlines indicated by the Department of reference of the first cycle degree course within the periods provided for by the Academic Calendar.
2. Educational activities autonomously chosen by the student, providing they are coherent with the educational programme and approved by the DCTC, can be chosen among the base, core and related course units provided by the University or, on the basis of specific agreements, by other universities and institutions. They are registered with their relevant mark and number of University Educational Credits. The mark contributes to determining the mark of the first cycle degree pursuant to Article 6, Paragraph 2 of these Regulations.
3. Students who ask to follow one of the study plans in Annex 3 must present the study plan within the deadline established annually by the Department of

- reference and according to the modalities established by the University.
4. Students who intend to follow a different educational path, subject to the limits set by the first cycle degree course structure, providing it is in the field of the educational activities actually provided and the established number of University Educational Credits, will have to present their study plan within the deadlines established annually by the Department of reference and in accordance with the methods established by the University. The study plan must be approved by the DCTC, after assessment by a Committee appointed by the DCTC, that will consider the needs for cultural education and professional preparation of the student and the specific educational aims of the first cycle degree course.
  5. The study plans pursuant to Paragraph 1 may not show any overlaps in terms of the content of the various educational activities, even regarding those referred to in Article 10, Paragraph 5, Letter a) of Ministerial Decree 270/2004.
  6. The study plan of students who are following an international mobility programme must be accompanied by the Learning Agreement which specifies the set of educational activities to be passed abroad and — correspondingly— the number of activities in the plan that will not be undertaken.  
The two documents make up the international study plan of the student.  
The international study plan can be updated on the basis of the documentation relative to the recognition process of studies undertaken abroad.
  7. Students with disabilities are guaranteed the necessary support for any preparation of a customised study plan which, subject to the constraints imposed by the first cycle degree course programme, may provide for the substitution of obligatory educational activities with other activities deemed to be equivalent by the DCTC.

#### **Art. 12 — Tutoring**

1. The DCTC can organise tutoring in compliance with the University Regulations for Tutoring (Regolamento di Ateneo per il Tutorato) and with what has been approved by the competent structures.

#### **Art. 13 — Assessment of teaching activities**

1. The DCTC implements the forms of quality assessment of teaching activities provided for by current legislation, applying the methods and the deadlines defined by the University Presidium responsible for educational quality.

#### **Art. 14 — Assessment of educational load**

1. Pursuant to Article 4, Paragraph 3, Letter b) of the University Educational Regulations, the Joint Committee of the SCHOOL OF AGRICULTURAL SCIENCES AND VETERINARY MEDICINE is responsible for evaluating the coherence between the University Educational Credits assigned to the educational activities and the specific educational aims using the analyses produced by the DCTC.

### **PART III FINAL AND TRANSITIONAL RULES**

### **Art. 15 — Modifications to the Regulations**

1. Modifications to these Regulations are proposed by the President of the DCTC or by at least one third of the members of the Council and must be approved with the vote in favour by an absolute majority. These modifications must be submitted for approval to the Council of the SCHOOL OF AGRICULTURAL SCIENCES AND VETERINARY MEDICINE, after hearing the formal opinion of the Councils of the Departments concerned.
2. Any modifications to these Regulations, after checking their compliance with the University Educational Regulations, the typical outline of the degree course regulations and the current legislation, are issued with a decree by the Chancellor.
3. When any modifications to the University Educational Regulations or to the Department/School Regulations, or other new instructions on the subject come into force, they will be verified and integrated accordingly into these Regulations.
4. Any issues regarding the interpretation or application deriving from the succession of Regulations over time will be subject to specific review by the DCTC.

### **Art. 15 — Transitional rule**

1. These Regulations shall apply from the 2017/18 cohort.

Attachments to this regulation:

- Annex 1 at:  
<http://didattica.unipd.it/didattica/allegati/regolamento/allegato1/1006274.pdf>
- Annex 2 at:  
<http://didattica.unipd.it/didattica/allegati/regolamento/allegato2/1006274.pdf>
- Annex 3 at:  
<http://didattica.unipd.it/didattica/allegati/regolamento/allegato3/1006274.pdf>